



SAXMUNDHAM FREE SCHOOL

"Providing a foundation for life"

5 January 2018

Dear Parent / Carer

Year 9 Progress Evening

Seaman Avenue,
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Suffolk, IP17 1DZ

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I wanted to take this opportunity to wish you all a Happy New Year and to welcome you to the Lent Term at Saxmundham Free School.

In order to discuss your son / daughter's progress, I would like to invite you and your son / daughter to attend our forthcoming Year 9 Progress Evening on **Thursday 11 January 2018 from 4.30 – 6.30pm.**

This evening will give you an opportunity to meet with your son / daughter's Form Tutor as well as their subject teachers, who will be best placed to discuss with you how we can work together to support and maximise your son / daughter's potential at Saxmundham Free School.

In order to ensure that the evening runs smoothly and parents and teachers have sufficient time to talk, we would be grateful if you could complete the reply slip below indicating your preferred time slot.

Should you wish to address any individual concerns, there will be the opportunity to speak to a member of the Senior Leadership Team on the night.

Yours sincerely,

Mr D Lees
Headteacher

.....
Y9 Progress Evening Reply Slip

Name of student.....

I will be attending at: (Please tick)

- 4.30-5.00pm
- 5.00-5.30pm
- 5.30-6.00pm
- 6.00-6.30pm

I would like an appointment with a member of the SLT

Signed.....

